

HUMAN RESOURCES
OFFICE OF TRAINING AND PROFESSIONAL DEVELOPMENT
BASIC PEACE OFFICER INSTITUTE
9850 Twin Cities Road
Galt, CA 95632



Dear Correctional Peace Officer Apprentice:

Welcome to the Correctional Peace Officer Apprenticeship Program. You are beginning an exciting and challenging career in the field of corrections. We wish you continued success.

The California Department of Corrections and Rehabilitation (CDCR) would like to take this opportunity to explain the document you are required to complete and submit upon your arrival on **September 30, 2013.**

The document is the Apprentice Agreement (DAS 1-C). Please complete ***all*** required information and print clearly in ink. Do not use white out. The document is pre-dated you may sign it upon completion. Be sure to remove it from the package before submitting it at the academy. If you should make a significant error please ask the CDCR staff at the academy for another DAS 1-C. The front and back of the DAS 1-C ***must*** have all of the following completed information:

- Your Full Name (printed clearly)
- Social Security Number
- Birth Date
- Veteran Status
- **Institution You Are Assigned to** (lower left side of page under CDCR address)
- Your Signature
- The back must have A through F completed exactly as instructed
- The back must also have your signature
- After you have completed the back of the Agreement, please write the corresponding number of your ethnicity on the front of the document **(top right)** and write the number under the **"E"** (e.g., 7 = Hispanic)
- To the left you will see the letter **"G"** please put the appropriate letter for your gender (M = male and F = female)
- **Sign acknowledgement form on the reverse side and date for receipt of Apprenticeship Standards and Operating Procedures turn in with Apprentice Agreement first day at the academy**

Please have forms filled out completely by the first day of the academy. Your Apprentice Agreement will be collected the first day of your academy. The academy staff will provide a training class at the academy to explain the apprenticeship program and all applicable requirements.

If you have any questions about the Apprentice Agreement form only, contact the Apprenticeship Compliance Officer by mail or phone at the following:

Office of Training and Professional Development
Attn: Apprenticeship Program
9850 Twin Cities Road
Galt, CA 95632
(209) 744-5000

Apprentice Agreement form ONLY